

ST. PAUL'S OLD SCHOLARS MAWSON LAKES FOOTBALL CLUB INCORPORATED

CONSTITUTION

1. Name:

The name of the club shall be ~~the St. Paul's Old Scholars Mawson Lakes~~ Football Club Incorporated (hereinafter referred to as "the Club").

2. Objectives

The objectives for which the Club is formed are:

- ~~(a)~~ To foster and cultivate the spirit of sportsmanship, especially football, ~~among the past and present students of St. Paul's College.~~
(a) within the Mawson Lakes Community.
- (b) To choose as many football teams as practicable from among the members of the Club.
- (c) To raise money in such a manner as the Club may think fit for any of its objects
- (d) To invest any monies of the Club not immediately required for any of its objectives in such a manner as may from time to time be determined.
- (e) To appoint such committees and sub-committees ~~consisting of one or more persons~~ as the Club may think fit and to delegate any powers to any such committee.

3. Definitions

- (a) Member of the Club is ~~a student, graduate or any other~~any person approved by the Club's ~~Board of Management~~Management Committee for membership of the Club and who has paid or who has undertaken to ~~pay~~pay the prescribed fee for the current football season and also must fulfill all conditions set down by the Management Committee
- ~~(a)~~(b) An Honorary Member of the Club is any person who is in an honorary role within the Club's committee structure, who has been approved by members of the Club at the Annual General Meeting. That person will be entitled to vote on all Club matters.
- ~~(b)~~(c) The Club Coach, the senior coach of the Club, is appointed by the ~~Board of~~ Management Committee, and is responsible for carrying out all the directions of ~~that~~ the Management Committee.
- ~~(c)~~(d) The ~~Board of~~ Management Committee will appoint a coach for each team entered in the competition, and these Team Coaches are responsible for carrying out all the directions of the ~~Board of~~ Management Committee.
- (e) The Club Captain is the current captain of the A Grade team.

4. ~~Players~~

~~No Member of the Club shall play football for the Club unless he has for the time being paid such fees and fulfilled such conditions as are required or prescribed by the Club's Board of Management, and unless he is an amateur footballer within the meaning given to the term by the South Australian Amateur Football League.~~

5. ~~Changes~~

~~This Constitution may be altered at any Annual General Meeting or Special General Meeting duly held in accordance with the terms hereof at which at least twenty five Members shall be present. No motion for alteration shall be deemed to be carried unless at least fourteen days notice was given in writing to the Members of the Club and it is supported by at least three fourths of Members present and voting.~~

6. ~~Officers~~

~~There shall be the following officers of the Club:~~

- ~~(a) President, provided that no person shall be eligible to be elected as President unless that person is a Member of the Club.~~
- ~~(b) Vice-President, provided that no person shall be eligible to be elected as Vice-President unless that person is a Member of the Club.~~
- ~~(c) Chairman, that no person shall be eligible to be elected as Chairman unless that person is a Member of the Club.~~
- ~~(d) Honorary Secretary~~
- ~~(e) Honorary Treasurer, who shall be the Club's Public Officer.~~
- ~~(f) Club Captain~~
- ~~(g) Football Director~~
- ~~(h) Honorary Team Managers~~
- ~~(i) Sponsorship Chairman~~
- ~~(j) Patron~~

4. Powers of the Association

The Club shall have the following powers as conferred by section 25 of the Act:

- (a) Acquire, hold, deal with, and dispose of, any real or personal property; and
- (b) Administer any property on trust; and
- (c) Open and operate ADI (Authorised Deposit Taking Institution) accounts; and
- (d) Invest its moneys –
 - (i) In any security which trust moneys may, by Act of parliament, be invested; or
 - (ii) In any other manner authorised by the rules of the association; and
- (e) Appoint agents to transact any business of the association on its behalf; and
- (f) Enter into any other contract it considers necessary or desirable.

7.5. Board of Management Committees

~~(a)~~ The following shall constitute the Management Committee: ~~The Board of Management (hereinafter known as "the Board") shall consist of:~~

- 1) President
- 2) Vice-President
- ~~3) Chairman~~
- ~~4)3) Honorary Secretary~~
- ~~4) Honorary Treasurer~~
- ~~5) Operations Manager~~

The following shall constitute the General Committee:

- 1) Sponsorship Manager
- ~~2) Club Captain~~
- ~~3) Football Manager~~
- ~~4) Sponsorship Chairman~~
- ~~5) Social Chairman~~
- ~~6) 10 Fund Raising Chairman~~
- ~~2) Home Match Day Manager~~
- ~~7)3) Social/Fundraising Manager~~
- ~~8)4) 12 Two General Members including a Players representative.~~ Canteen

Manager

~~(b)~~ Six Members of the Board shall constitute a quorum.

~~(a)~~ The Board Committee's shall meet at least once every calendar month from February to November and at least once on December/January as a minimum, bi-monthly, or as required throughout the year. It shall have full powers to act in all matters affecting the interests of the Club, including the power to raise sufficient finance to achieve the Club's objectives and goals, subject to this Constitution.

~~(b)~~ The General Committee members have the same voting rights as the Management Committee.

~~(c)~~ Five Members of the combined committees or three of the Management Committee shall constitute a quorum.

~~(e)(d)~~ The ~~President~~Chairman shall take the chair at each meeting of the ~~two committees.~~ If the President is unavailable, another member will be voted in to act as chairperson. Board, and if not present, then a Chairman for that meeting shall be elected from the Members present.

~~(d)(e)~~ Only elected or appointed members of the ~~Board Management and General Committees~~ shall be eligible to vote at any ~~meetings of the Board committee meetings.~~

~~(e)(f)~~ Motions put to any meeting of the ~~Board Committee~~ shall be passed by a simple majority of those voting, subject to this Constitution.

~~(f)(g)~~ The ~~Chairman~~President or elected chairperson of any meeting shall have normal vote as well as a casting vote, in the event of a tie as well as a deliberative vote.

8. Social Committee

- (a) ~~The Social Committee shall consist of:
Social Chairman
Honorary Treasurer _____
Other member as required.~~
- (b) ~~The Social Committee shall be responsible for creating a calendar of social functions and for the organisation of any function or functions, which may be requested from time to time by the Board. The Social Committee shall at all times be subject to the control of the Board. A meeting of the Social Committee may be called at any time either by the Chairman of the Social Committee or by the Honorary Secretary.~~

9.6. Election and Appointment

- (a) ~~The Patron, positions of President, Vice-President, Chairman, Honorary Secretary, Honorary Treasurer, Operations Manager Sponsorship Chairman, Social Chairman and the two general members, shall be elected at the Annual General Meeting will be for a two year period.~~
- (b) ~~The positions of the Sponsorship Manager, Fundraising/Social Manager, Match Day Manager and Canteen Manager shall be elected at the Annual General Meeting on a yearly basis~~
- (c) ~~The 'A' Grade Club Captain shall be appointed by the Club Coach after consultation with the Management Committee prior to the first official match of the season.
 - 1. ~~The delegates to the controlling bodies of the associations in which the several teams of the Club are playing shall be appointed by the Board from amongst its members.~~
 - 2. ~~The Football Manager shall be appointed by the Board at its first meeting after the Annual General Meeting.~~
 - 2. ~~3. The Club Captain shall be appointed by the Board after consultation with the Coaches and Players prior to the first match of the season.~~
 - 3. ~~4. The Honorary Team Managers shall be appointed by the Board prior to the first match of the Season.~~~~
- (d) ~~Should a Board member of the Management or General Committee be appointed Club Captain or Team Manager resign -or retire for any reason the Board Management Committee shall have the power to appoint such replacements as may be required.~~

7. Coaching Staff

- a. ~~The position of Club Coach and any other grade coaches shall be advertised each year for the next season, whether or not the current coaches are willing to continue or not in their current role~~
- b. ~~The Clubs Coaches shall agree to and sign a contract outlining the conditions of their appointment by the Management Committee prior to pre-season training.~~
- c. ~~All Coaches appointed by the Management Committee must obtain the minimum Level 1 Coaching Certificate by the end of June in the same year as they have been appointed.~~
- d. ~~The Management Committee and all Clubs Coaches shall hold two reviews throughout the year. 1st review being after round 9 and the 2nd review after the last game that the 'A' team is involved in. The final review to be held within one month of the last "A" Grade team game.~~

8. Management and General Committee Members Duties:

i. The President shall:

- (a) shall oversee all positions within the Club's structure
- (b) chair all meetings within Club's sub-committee
- (c) chair all coaches interviews and appointments
- (d) shall have a normal vote as well as a casting vote in the event of tie

ii. The Vice-President shall:

- (a) fill the Presidents role in all cases if President is unavailable
- (b) oversee all club membership, merchandise, canteen requirements.
- (c) ensure all team managers are kept up to date with their duties

iii. The ~~Honorary~~ Secretary shall:

- (a) ~~Conduct~~ conduct all correspondence of the Club.
- (b) ~~Have custody of all documents belonging to the Club except the accounts.~~
- (c) ~~Carry out~~ carry out all directions of the Board in respect to the Club matters.
- (d) ~~—~~
- (e) ~~Carry out all directions of the governing bodies of any competitions in which teams belonging to the Club are engaged.~~
- (f)(b) ~~Carry out all resolutions of the Board.~~
- (g)(c) ~~Make all necessary reports~~ keep all club records (games played/goal scorers).
- (h)(d) ~~Keep full and correct accurate~~ minutes of all meetings of the Club and all meetings of forward to the Board/Management Committee.
- (i) ~~Take particulars of all players and attend to registrations, where necessary, of all players, with the controlling body or bodies of such competition or competitions in which the Club may from time to time have teams entered.~~
- (j) ~~Perform any other duties which may be laid down in this Constitution.~~

iv. The Treasurer shall:

10. The Honorary Treasurer Shall:

- (a) ~~Keep~~ keep the financial accounts of the Club
- (b) prepare monthly reports/financial statements to the Management Committee.

~~(a) Prepare an annual budget before each season commences and prepare monthly reports for presentation at meetings of the Board.~~

~~(b)~~(c) Collect annual subscriptions

~~(d) Prepare financial statements once each year showing the financial situation of the Club as at for the Annual General Meeting by the end of September 30th of the previous year and the change in showing the financial position of the Club over the previous financial year season. These statements to be audited by the Club Auditor and presented to the members of the Club at the Annual General Meeting held in the financial year immediately following the financial year to which the financial reports relate.~~

~~(e)~~(e) shall be the Club's Public Officer

11. The Football Manager Shall:

~~(a) Keep full records of all matches played by representative teams of the Club, of the personnel of such teams, of the goal kickers and their tallies and of the best players in each match.~~

~~(b) Coordinate the operation and conduct of all Club matches.~~

~~(c) Keep records of, look after and renew when necessary, the playing material of the Club.~~

~~(d) Keep records of, maintain all other Club equipment and assets (not being trading merchandise or similar), including the Club archives.~~

~~(e) Perform any other duties that may be laid down in this Constitution.~~

v. The Operations Manager shall:

(a) oversee all club coach's needs and requirements

(b) liaise between coaching staff/team officials and Board of Management

(c) build and maintain relationships with both the Mawson Lakes Community news and Delfin to ensure that the club is advertised regularly within the Mawson Lakes community

(d) manage and maintain the Club's web site

(e) liase with all print media such as: Messenger/Advertiser/St Paul's College and SAAFL

12.9. Team Officials

Prior to the first match of the season:

(a) The Club Captain shall be appointed according to Constitution ~~96(b)(3)~~.

(b) ~~The Board shall appoint a~~All other Captains and all Coaches of any other teams in the Club of other teams shall be appointed by the Coach of such team in consultation with the Club Coach and the Management Committee.

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Peter McCarthyMark Chilvers

Treasurer Sec S.P.O.S.F.CMLFC- Inc.

~~(c) The Board Coaches shall appoint all Team Managers of the Club. The Team Managers shall at all times be subject to the control of any and carry out the directions of the Football Manager.~~

~~(c) for all teams competing that season.~~

~~(d) Ensure SAAFL requirements are implemented, such as, I score match team lists entered~~

~~(e) The Team Managers shall at all times carry out the directions of the Operations Manager with consultation with the Teams Coaches.~~

~~(f) Teams other on field leaders shall be appointed by the Coach's of the Teams that they are coaching with the approval of the management Committee.~~

13.10. Selection Committees

The Selection Committee of the 'A' Grade team shall consist of:

~~(The Football Manager (Chairman)~~

~~(a) The Club Coach~~

~~(b) The Assistant Coach / Coaches of the 'A' Grade~~

~~(a) —~~

~~(c) (Club Captain~~

~~(b)(d) Coach of the Reserves team~~

~~(Vice Captain of the A team~~

~~(Coach of the Reserves team~~

~~In the absence of the Chairman at any meeting of the A selection committee, a chairman shall be elected by members of the A selection committee present at the meeting.~~

The selection committee of each other team shall consist of:

~~(The Football Manager (Chairman)~~

~~(~~

~~(a) Coach of the team being selected~~

~~(b) The Captain of the team being selected~~

~~(c) The Club Coach~~

~~(d) Any other person appointed by the 'B' Grade coach approved by the Club Coach~~

~~(The Vice Captain of the Team being selected~~

11. A.G.M.

~~(a) The Annual General Meeting shall be held each year not later than the third week of October.~~

~~(b) All Members (financial or honorary) of the Club shall be informed of such meeting, at least fourteen days before the date of such meeting through media or print~~

~~(c) Twenty-five members shall form a quorum.~~

~~(d) The business of the meeting shall be:~~

~~1) To read the minutes of the previous A.G.M.~~

~~2) To receive the President's report of the Club achievements for the season and outline the next seasons requirements.~~

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3) To receive the Treasurer's report on the finances of the Club for the preceding season as detailed in the Constitution 8(iv)(d).

4) To elect the following, on a bi-yearly basis:

Management Committee

- I. _____ President
- II. _____ Vice-President
- III. _____ Secretary
- IV. _____ Treasurer
- V. _____ Operations Manager

General Committee – (Yearly basis)

- VI. _____ Sponsorship Manager
- VII. _____ Match Day Manager
- VIII. _____ Fund Raising Chairman
- IX. _____ Social/Fundraising Manager
- X. _____ Canteen Manager

5) Nominations of Honorary Life Members.

6) Any other business, including to make changes to the Constitution, subject to Constitution 15.

7) The following rules shall be observed:

(a) The President or if absent, the Vice-President, or, in the absence of each of the said persons, a chairperson shall be elected from the members present.

(b) voting will be accepted by a show of hands or a secret ballot as the chairperson of the A.G.M deems fit.

(c) All financial and Honorary members of the Club for the previous season shall have full rights to vote.

(d) Motions put to the meeting shall be deemed carried if supported by a simple majority of the voting.

8) The Chairman of the meeting shall have a normal vote as well as a casting vote, in the event of a tie.

14.12. Honorary Life Members

~~(a)~~ No person shall be elected to the position of Honorary Life Member unless that person has rendered outstanding service to the Club.

~~(b)~~(a) No more than two Honorary Life Members shall be elected ~~in any one~~once a year only, in accordance with Constitution 11(5).

~~(c)~~(b) The Board of Management Committee shall recommend a person or persons for Honorary Life Membership to all members at the Annual General Meeting (A.G.M.) of the Club. At least fourteen days notice shall be given in writing to the Members.

(c) Voting at the A.G.M. for Honorary Life members shall be by a majority of two-thirds of the Members present. Voting shall be by ~~show of hands~~secret ballot.

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Treasurer Sec S.P.O.S.F.CMLFC- Inc.

- (d) All members who have been with the club in the years when the club was known as the St Paul's Old Scholars Football Club will have full rights and eligibility to become life members of the Mawson Lakes Football Club.

~~The election of such Honorary Life Member shall require a majority of at least three fourths of the Members present and voting.~~

13. Honorary Life Members Eligibility:

To be eligible for life membership of the Mawson Lakes Football Club, the following must be strictly adhered to –

1. No person shall be elected to the position of Honorary Life Member unless that person has rendered outstanding services to the Club.
2. Honorary Life Membership shall be bestowed on Players who have represented the club for ten (10) years.
3. Honorary Life Membership shall be bestowed on any person who has represented the Club in any capacity for a period of ten (10) years. This includes, Committee Members, Club Umpires, Team Officials e.t.c

15.14. Honorary Members

- (a) Any person may be elected as an Honorary Member of the Club by the Board of Management Committee in recognition of the interest that person has shown in the Club.
- (b) The election of such Honorary Member shall require ~~a majority of at least three fourths of the Board of Management members present and voting~~the approval of the Club's President or if unavailable, the Club's Vice President.
- (c) An Honorary Member of the Club will not be entitled to vote on any club matter unless that Honorary Member is a member of the Board of Management and General Committees.

16. A.G.M.

- ~~(a) The Annual General Meeting shall be held each year not later than the third week of October.~~
- ~~(b) Notice of such meeting shall be in writing to the Members of the Club at least fourteen days before the date of such meeting.~~
- ~~(c) Twenty five members shall form a quorum.~~
- ~~(d) The business of the meeting shall be:~~
 - ~~1) To read the minutes of the previous A.G.M.~~
 - ~~2) To receive the Honorary Secretary's report of the Club activities for the preceding period.~~
 - ~~3) To receive the Honorary Treasurer's report on the finances of the Club for the preceding season as detailed n the Constitution 11c.~~

~~4) To elect the following:~~

- ~~I. President~~
- ~~II. Vice President~~
- ~~III. Chairman~~
- ~~IV. Honorary Secretary~~
- ~~V. Honorary Treasurer~~
- ~~VI. Honorary Club Accountant (if needed)~~
- ~~VII. Sponsorship Chairman~~
- ~~VIII. Social Chairman~~
- ~~IX. Fund Raising Chairman~~
- ~~X. Two General Members~~
- ~~XI. Honorary Life Members, as recommended by the Board~~
- ~~XII. To elect a Club Auditor, who may not be a Member of the Club or a Member of the Board.~~

~~5) To make changes to the Constitution, subject to Constitution 5.~~

~~6) Any other business.~~

~~(e) The following rules shall be observed:~~

~~8) The Chairman shall take the chair, or, if absent the retiring President, or, if absent, the Vice President, or, in the absence of each of the said persons a chairman shall be elected from the Members present.~~

~~9) Voting as herein otherwise provided by ballot or by show of hands as the chairman of the meeting shall think fit.~~

~~10) All financial members of the Club for the previous season shall be entitled to vote.~~

~~11) Motions put to the meeting shall be deemed carried, except as herein otherwise provided, if supported by a simple majority of the voting.~~

~~12) The Chairman of the meeting shall have a casting vote only.~~

15. Constitution Changes

This Constitution may be altered at any Annual General Meeting (A.G.M) or Special General Meeting duly held in accordance with the terms hereof at which at least **TWENTY - FIVE** Members shall be present. No motion for alteration shall be deemed to be carried unless at least fourteen days notice was given in writing to the Members of the Club and it is supported by at least two – thirds of the Members present and voting.

17.16. Disputes

In any matter of dispute at any meeting called pursuant to the provisions of this Constitution the rulings and decisions of the ~~eChairperson~~ Chairman of such meetings shall be final.

18.17. Subscriptions

- (a) The annual subscription shall be fixed in each year by the ~~Board Management Committee,~~ Board Management Committee and ~~the Board Management Committee~~ may empower the ~~Honorary~~ Treasurer to make such calls upon the members as shall be deemed necessary for the running of the Club.

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Peter McCarthy/Mark Chilvers

Treasurer Sec S.P.O.S.F.CMLFC- Inc.

- (b) All player subscriptions must be paid in full by the end of round 6, unless prior arrangements are made with the Treasurer with approval by the Management Committee, or they will not be considered for selection. The Board shall determine a date each year by which subscriptions must be paid.
- (c) ~~Subject to (b) above, no unfinancial member of the Club shall be eligible to play for the Club in competition~~

19.18. Special General Meetings

Special General Meetings of the Club ~~may~~can be summoned: By the following:

- (a) By the ~~Board~~Management Committee, or
- (b) By any of the President, Vice-President, ~~Chairman, Honorary Secretary, and Honorary Treasurer~~ and Operations Manager, or
- (c) ~~If the~~ By a collection of 15 Members of the Club if the Members give 14 days notice in writing to the Honorary Secretary shall receive a notice, in writing, requesting him so to do by at least twenty Members of the Club. In such a case, the ~~requesting a Special General Meeting. The Honorary Secretary shall call the meeting within fourteen days of receipt of such a request.~~
- (d) The following rules shall be observed;
 - 1) The ~~Chairman~~ President shall take the chair, or, a chairman shall be elected from the Members present if the President is unavailable.
 - 2) Voting ~~except as herein otherwise provided shall~~ be by ballot or by show of hands as the chair ~~person~~ man of the meeting shall think fit.
 - 3) All ~~financial~~ members of the Club (financial/honorary) shall be entitled to vote.
 - 4) Motions put to the meeting shall be deemed carried ~~except as herein otherwise provided~~ if supported by a simple majority of those voting.
 - 5) The chair ~~person~~ man of the meeting shall have a normal vote as well as a casting vote, in the event of a tie only.
 - 6) The business of the meeting shall be confined to the matters detailed on the notice of the meeting.

19. Terms of office:

- a. All Management Committee Members shall hold office for a period of two years only.
- b. Members of the General Committee shall hold office for a period of one year.
- c. Members of both Committee's are eligible for re-election.

20. Retirement and Eligibility of Officials

~~All officers and other officials of the Club excepting Honorary Life Members shall hold office for one year after which period they shall retire, but shall be eligible for re-election.~~

21. Coaches

- ~~(a) At the end of each season the Honorary Secretary shall advertise for a Club Coach and such other coaches as directed by the Board.~~
- ~~(b) The Board shall before the end of each year appoint the Club Coach for the ensuing season.~~

22.20. Colours

The colours of the Club shall be Black and Gold.

23.21. Trophies

- ~~(a) There shall be awarded annually such trophies as the Board Management Committee thinks fit, provided however that there shall always be a trophy for the best and fairest player in the 'A' Grade team for the season. The recipient thereof shall be determined by preferential votes given after each match by three persons. These persons shall not necessarily be Members of the Club, who shall be appointed by the Board or the Board's representative from time to time.~~
- (a) The Teams Coache's have full rights in selecting these people to give votes.
- (b) The best and fairest votes will be collected by the team's Team Manager and given to the Club's Secretary for safe keeping.

24.22. Constitution

- ~~(a) A copy of this Constitution, together with any amendments thereto, shall be deposited with the Club's Solicitor if engaged by the Honorary Secretary with the College.~~
- ~~(b) A copy of this Constitution shall be kept by the Honorary Secretary of the Club and shall be produced at the request of any Member of the Club.~~
- ~~(b)(c) A copy of the Constitution will be lodged with the Office Of Consumer and Business Affairs.~~
- ~~(c)(d) All Members of the Club shall be bound by and submit to the Constitution of the Club.~~

23. Winding Up

The association may be wound up in the manner provided for in the Act.

25.24. Banking

- ~~a. For the Club bank account styled the "St Paul's Old Scholars Football Club Inc", the Office Bearers authorised to sign on behalf of the Club shall be any two of the Honorary Treasurer, the Honorary Secretary, the Chairman and the President. Two~~

members of the Management Committee must be authorised to operate on the Club's banking affairs..

- b. For the Club bank account styled the "Mawson Lakes Football Club Incorporated", the Management Committee Members authorised to operate on behalf of the club will be the Club President and Treasurer and any person such delegated by the Treasurer from time to time.