

ST. PAUL'S OLD SCHOLARS FOOTBALL CLUB INCORPORATED

CONSTITUTION

1. Name:

The name of the club shall be The St. Paul's Old Scholars Football Club Incorporated (hereinafter referred to as "the Club").

2. Objectives

The objectives for which the Club is formed are:

- (a) To foster and cultivate the spirit of sportsmanship, especially football, among the past and present students of St. Paul's College.
- (b) To choose as many football teams as practicable from among the members of the Club.
- (c) To raise money in such a manner as the Club may think fit for any of its objects
- (d) To invest any monies of the Club not immediately required for any of its objects in such a manner as may from time to time be determined.
- (e) To appoint such committees and sub-committees consisting of one or more persons as the Club may think fit and to delegate any powers to any such committee.

3. Definitions

- (a) Member of the Club is a student, graduate or any other person approved by the Club's Board of Management for membership and who has paid or who has undertaken to Pay the prescribed fee for the current football season
- (b) The Club Coach, the senior coach of the Club, is appointed by the Board of Management, and is responsible for carrying out all the directions of that Board.
- (c) The Board of Management will appoint a coach for each team entered in the competition, and these Team Coaches are responsible for carrying out all the directions of the Board of Management.
- (d) The Club Captain is the current captain of the A team.

4. Players

No Member of the Club shall play football for the Club unless he has for the time being paid such fees and fulfilled such conditions as are required or prescribed by the Club's Board of Management, and unless he is an amateur footballer within the meaning given to the term by the South Australian Amateur Football League.

5. Changes

This Constitution may be altered at any Annual General Meeting or Special General Meeting duly held in accordance with the terms hereof at which at least twenty five Members shall be present. No motion for alteration shall be deemed to be carried unless at least fourteen days notice was given in writing to the Members of the Club and it is supported by at least three fourths of Members present and voting.

6. Officers

There shall be the following officers of the Club:

- (a) President, provided that no person shall be eligible to be elected as President unless that person is a Member of the Club.
- (b) Vice-President, provided that no person shall be eligible to be elected as Vice-President unless that person is a Member of the Club.
- (c) Chairman, that no person shall be eligible to be elected as Chairman unless that person is a Member of the Club.
- (d) Honorary Secretary
- (e) Honorary Treasurer, who shall be the Club's Public Officer.
- (f) Club Captain
- (g) Football Director
- (h) Honorary Team Managers
- (i) Sponsorship Chairman
- (j) Patron

7. Board of Management

- (a) The Board of Management (hereinafter known as "the Board") shall consist of:
 - 1) President
 - 2) Vice-President
 - 3) Chairman
 - 4) Honorary Secretary
 - 5) Honorary Treasurer
 - 6) Club Captain
 - 7) Football Manager
 - 8) Sponsorship Chairman
 - 9) Social Chairman
 - 10) 10 Fund Raising Chairman
 - 11) Home Match Day Manager
 - 12) 12 Two General Members including a Players representative.
- (b) Six Members of the Board shall constitute a quorum.
- (c) The Board shall meet at least once every calendar month from February to November and at least once on December /January. It shall have full powers to act in all matters affecting the interests of the Club, including the power to raise sufficient finance to achieve the Club's objectives, subject to this Constitution.
- (d) The Chairman shall take the chair at each meeting of the Board, and if not present , then a Chairman for that meeting shall be elected from the Members present.
- (e) Only elected or appointed members of the Board shall be eligible to vote at any meetings of the Board.
- (f) Motions put to any meeting of the Board shall be passed by a simple majority of those voting, subject to this Constitution.

- (g) The Chairman of any meeting shall have a casting vote, as well as a deliberative vote.

8. Social Committee

- (a) The Social Committee shall consist of:
 - Social Chairman
 - Honorary Treasurer
 - Other member as required.
- (b) The Social Committee shall be responsible for creating a calendar of social functions and for the organisation of any function or functions, which may be requested from time to time by the Board. The Social Committee shall at all times be subject to the control of the Board. A meeting of the Social Committee may be called at any time either by the Chairman of the Social Committee or by the Honorary Secretary.

9. Election and Appointment

- (a) The Patron, President, Vice-President, Chairman, Honorary Secretary, Honorary Treasurer, Sponsorship Chairman, Social Chairman and the two general members, shall be elected at the Annual General Meeting.
- (b)
 1. The delegates to the controlling bodies of the associations in which the several teams of the Club are playing shall be appointed by the Board from amongst its members.
 2. The Football Manager shall be appointed by the Board at its first meeting after the Annual General Meeting.
 3. The Club Captain shall be appointed by the Board after consultation with the Coaches and Players prior to the first match of the season.
 4. The Honorary Team Managers shall be appointed by the Board prior to the first match of the Season.
- (c) Should a Board member be appointed Club Captain or Team Manager or retire for any reason the Board shall have the power to appoint such replacements as may be required.

10. Duties

The Honorary Secretary shall:

- (a) Conduct all correspondence of the Club.
- (b) Have custody of all documents belonging to the Club except the accounts.
- (c) Carry out all directions of the Board in respect to the Club.
- (d) Carry out all directions of the governing bodies of any competitions in which teams belonging to the Club are engaged.
- (e) Carry out all resolutions of the Board.
- (f) Make all necessary reports.
- (g) Keep full and correct minutes of all meetings of the Club and all meetings of the Board.

- (h) Take particulars of all players and attend to registrations, where necessary, of all players, with the controlling body or bodies of such competition or competitions in which the Club may from time to time have teams entered.
- (i) Perform any other duties which may be laid down in this Constitution.

11. The Honorary Treasurer Shall:

- (a) Keep the accounts of the Club
- (b) Prepare an annual budget before each season commences and prepare monthly reports for presentation at meetings of the Board.
- (c) Collect annual subscriptions
- (d) Prepare financial statements once each year showing the financial situation of the Club as at September 30th of the previous year and the change in the financial position of the Club over the previous financial year. These statements to be audited by the Club Auditor and presented to the members of the Club at the Annual General Meeting held in the financial year immediately following the financial year to which the financial reports relate.
- (e) Perform any other duties which may be laid down in this Constitution as bring the responsibility of the Honorary Treasurer, and carry out all resolutions of the Committee directed to the Honorary Treasurer.

12. The Football Manager Shall:

- (a) Keep full records of all matches played by representative teams of the Club, of the personnel of such teams, of the goal kickers and their tallies and of the best players in each match.
- (b) Coordinate the operation and conduct of all Club matches.
- (c) Keep records of, look after and renew when necessary, the playing material of the Club.
- (d) Keep records of, maintain all other Club equipment and assets (not being trading merchandise or similar), including the Club archives.
- (e) Perform any other duties that may be laid down in this Constitution.

13. Team Officials

Prior to the first match of the season:

- (a) The Club Captain shall be appointed according to Constitution 9(b)(3).
- (b) The Board shall appoint all other Captains and all Coaches of any other teams in the Club.
- (c) The Board shall appoint all Team Managers of the Club. The Team Managers shall at all times be subject to the control of any and carry out the directions of the Football Manager.
- (d) The Vice-Captain of the A team shall be appointed by the Board after voting by the Club Members who played at least 3 matches with the A team in the Previous season.

- (e) All other teams shall elect a Vice-Captain.

14. Selection Committees

- (a) The Selection Committee of the A team shall consist of:
 - (The Football Manager (Chairman)
 - (The Club Coach
 - (Club Captain
 - (Vice-Captain of the A team
 - (Coach of the Reserves team

In the absence of the Chairman at any meeting of the A selection committee, a chairman shall be elected by members of the A selection committee present at the meeting.

- (b) The selection committee of each other team shall consist of:
 - (The Football Manager (Chairman)
 - (The Club Coach
 - (The Captain of the team being selected
 - (The Vice-Captain of the Team being selected

15. Honorary Life Members

- (c) No person shall be elected to the position of Honorary Life Member unless that person has rendered outstanding service to the Club.
- (d) No more than two Honorary Life Members shall be elected in any one year.
- (e) The Board of Management shall recommend a person for Honorary Life Membership to the Annual General Meeting (A.G.M.) of the Club. At least fourteen days notice shall be given in writing to the Members.
- (f) Voting at the A.G.M. shall be by secret ballot.
- (g) The election of such Honorary Life Member shall require a majority of at least three fourths of the Members present and voting.

16. Honorary Members

- (a) Any person may be elected as an Honorary Member of the Club by the Board of Management in recognition of the interest that person has shown in the Club.
- (b) The election of such Honorary Member shall require a majority of at least three fourths of the Board of Management members present and voting.
- (c) An Honorary Member of the Club will not be entitled to vote on any club matter unless that Honorary Member is a member of the Board of Management.

17. A.G.M.

- (a) The Annual General Meeting shall be held each year not later than the third week of October.
- (b) Notice of such meeting shall be in writing to the Members of the Club at least fourteen days before the date of such meeting.
- (c) Twenty-five members shall form a quorum.

- (d) The business of the meeting shall be:
- 1) To read the minutes of the previous A.G.M.
 - 2) To receive the Honorary Secretary's report of the Club activities for the preceding period.
 - 3) To receive the Honorary Treasurer's report on the finances of the Club for the preceding season as detailed in the Constitution 11c.
 - 4) To elect the following;
 - I. President
 - II. Vice-President
 - III. Chairman
 - IV. Honorary Secretary
 - V. Honorary Treasurer
 - VI. Honorary Club Accountant (if needed)
 - VII. Sponsorship Chairman
 - VIII. Social Chairman
 - IX. Fund Raising Chairman
 - X. Two General Members
 - XI. Honorary Life Members, as recommended by the Board
 - XII. To elect a Club Auditor, who may not be a Member of the Club or a Member of the Board.
 - 5) To make changes to the Constitution, subject to Constitution 5.
 - 6) Any other business.
- (e) The following rules shall be observed:
- 1) The Chairman shall take the chair, or, if absent the retiring President, or, if absent, the Vice-President, or, in the absence of each of the said persons a chairman shall be elected from the Members present.
 - 2) Voting as herein otherwise provided by ballot or by show of hands as the chairman of the meeting shall think fit.
 - 3) All financial members of the Club for the previous season shall be entitled to vote.
 - 4) Motions put to the meeting shall be deemed carried, except as herein otherwise provided, if supported by a simple majority of the voting.
 - 5) The Chairman of the meeting shall have a casting vote only.

18. Disputes

In any matter of dispute at any meeting called pursuant to the provisions of this Constitution the rulings and decisions of the chairman of such meetings shall be final.

19. Subscriptions

- (a) The annual subscription shall be fixed in each year by the Board, and the Board may empower the Honorary Treasurer to make such calls upon the members as shall be deemed necessary for the running of the Club.

- (b) The Board shall determine a date each year by which subscriptions must be paid.
- (c) Subject to (b) above, no unfinancial member of the Club shall be eligible to play for the Club in competition

20. Special General Meetings

- (a) Special General Meetings of the Club may be summoned.
- (b) By the Board, or
- (c) By any of the President, Vice-President, Chairman, Honorary Secretary and Honorary Treasurer, or
- (d) If the Honorary Secretary shall receive a notice, in writing, requesting him so to do by at least twenty Members of the Club. In such a case, the Honorary Secretary shall call the meeting within fourteen days of receipt of such a request.
- (e) The following rules shall be observed;
 - 1) The Chairman shall take the chair, or, a chairman shall be elected from the Members present.
 - 2) Voting except as herein otherwise provided shall be by ballot or by show of hands as the chairman of the meeting shall think fit.
 - 3) All financial members of the Club shall be entitled to vote.
 - 4) Motions put to the meeting shall be deemed carried except as herein otherwise provided if supported by a simple majority of those voting.
 - 5) The chairman of the meeting shall have a casting vote only.
 - 6) The business of the meeting shall be confined to the matters detailed on the notice of the meeting.

21. Retirement and Eligibility of Officials

All officers and other officials of the Club excepting Honorary Life Members shall hold office for one year after which period they shall retire, but shall be eligible for re-election.

22. Coaches

- (a) At the end of each season the Honorary Secretary shall advertise for a Club Coach and such other coaches as directed by the Board.
- (b) The Board shall before the end of each year appoint the Club Coach for the ensuing season.

23. Colours

The colours of the Club shall be Black and Gold.

24. Trophies

There shall be awarded annually such trophies as the Board thinks fit, provided however that there shall always be a trophy for the best and fairest player in the A team for the season. The

recipient thereof shall be determined by preferential votes given after each match by three persons, not necessarily Members of the Club, who shall be appointed by the Board or the Board's representative from time to time.

25. Constitution

- (a) A copy of this Constitution, together with any amendments thereto, shall be deposited by the Honorary Secretary with the College.
- (b) A copy of this Constitution shall be kept by the Honorary Secretary and shall be produced at the request of any Member of the Club.
- (c) All Members of the Club shall be bound and submit to the Constitution of the Club.

26. Banking

For the Club bank account styled the "St Paul's Old Scholars Football Club Inc", the Office-Bearers authorised to sign on behalf of the Club shall be any two of the Honorary Treasurer, the Honorary Secretary, the Chairman and the President.